

PTA Meeting Monday 8th October 2018 – Christmas Fair

Attendees:- Ella Brennan – Chair, Hillary Cosh – Vice Chair, Laura Palmer – Secretary, Kelly Tozer – Treasurer, Sue Stell – HeadTeacher, Stacey Marshall, Claudia Hethington, Eve Prentice, Ellis Hart, Kerrie Sherratt, Louise Froude, Jo Goman, Russ Brooking, Helen Le-Milliere, Gemma Duggan, Debbie Freer, Christine Till, Jo Pocknell, Emma Payne, Laura Woolacott-Hawkins, Rowena Moore

Apologies -: Andrea, Gemma – Competition Team
Vreni and Sally

Ella opened the meeting by thanking everyone for attending

Laura read though minutes of previous meeting

Christmas Fair to be held after school on the 7th December 2018

Christmas Trail

Children will be given a map at the start of the trail, they will then follow snowflakes and other things relevant to the clues around each station.

It will be run in 15 minute slots and 20 children will be in each time slot.

After school club children to be in the first slot

Maximum of 160 children and tickets to be sold at £5 per child.

Tickets to go on sale from 2nd – 9th November after school in reception.

Reindeer food – all agreed for us to exchange the glitter for hundreds and thousands

Panto Tickets

Jo contacted the Princess Theatre and they advised that the following tickets and times had been put aside for us

300 – 20th December for the lunchtime performance

300 – 21st December for the 6pm performance

The children are still at school on the 20th December and because it is the lunchtime performance we all agreed that these tickets should be cancelled.

Jo asked if they had any other tickets for a different date and they offered her 300 – 22nd December – however they are not good seats and they would not all be together. We all agreed that we would just keep the 300 tickets on the 21st December. The cost of the tickets are £12.50 each and every tenth ticket sold we would get one free. We all agreed that we should sell the tickets at £13.00 to make 50p per ticket profit.

Sale of Tickets

We will start to sell the tickets in reception on Monday.

Monday 15th October – Ella & Gemma Duggan
Tuesday 16th October – Christine & Claudia
Wednesday 17th October – Hillary & Claire Roberts
Thursday 18th October – Kelly & Claudia
Friday 19th October – Christine & Stacey

Ella will contact following this week if we need volunteers for a further week.

Payment

The money needs to be paid to the theatre by 21st November 2018

Christmas Competition

Decorate a Christmas bauble?
Decorate a Christmas Jar ?
Design a calendar for 2019 ?
Door Hanger ?
Design a Christmas Card ?

Top 3 to win a prize of £5 WHS voucher

A letter to be sent out in book bags on the 12th November 2018

Prize of a WHS voucher for £5.00

Ella put it to vote and the 'design a calendar for 2019' won the vote.

It was also agreed to have a stand at the Christmas fair where the children can decorate a bauble

Elfridges

A room at the Christmas fair where the children can go and buy a gift for their parent/carers

Ella suggested a non-uniform day on Friday 23rd November 2018

Reception – year 2 children could bring in a small gift (doesn't have to cost very much, a box of chocolates – can be as little as a £1)) – gifts for Elfridges

Year 3 – year 6 – Bring in a bottle for the tombola

All agreed with this

Photo Shoot

Riviera Mascots offered 10% discount for a costume so this would cost £45 for their cheapest costume – All agreed that this was too expensive

Ella asked if any adults had any costumes that could be used – we also discussed looking on ebay to see if there was anything available. – We all agreed that this was the best idea

Temp Tattoo's

Ella has looked into the cost of purchasing Temp Tattoo's and we would be looking at between 3p – 6p per tattoo – We all agreed that we could sell at 50p per tattoo.

Face Painting

Kelly agreed to do this at the Fair

Christmas Raffle

We will discuss when we need to start selling tickets at the November meeting. Stacey handed Ella a list of the different prizes offered so far.

School Choir

Hillary spoke with the Choir teacher and she has agreed that she is happy for the school choir to sing for 15-20 minutes at the fair – Ella would like them to have centre spot on the stage – All agreed with this.

Refreshments

Because of the time scales Ella contacted an outside catering firm who have offered to come to the fair for free and have agreed to give us 10% of their profit. All agreed with this.

Ella will contact them again and get them booked in.

Stall idea's

Slap Bands

Cake & sweet shop – (sweets pre bagged)

Christmas Fair Games

Guess the Teacher

Ella suggested that it would be fun, if the teachers could bring in a photo of them as a child for the children to guess who is who – All agreed

Coin for Rudolph

Drop money onto Rudolph's nose – if you get the coin on the nose you win double the value of your coin.

Guess the name of the bear

The person who guesses correctly wins the bear

Find the carrot with the coloured tip

If you pull the carrot with the coloured tip you win a bottle of bubbles

Find the long tinsel

If you pull a long tinsel length you win a prize.

100 Square

Pick a number – different prizes under the numbers

Christmas Craft

Each class to be give £25 - £30 for the children to be able to make something to take home in time for Christmas

Ella suggested making a CD where each class could sing 1 or 2 Christmas songs or carols – parents would then be able to purchase the CD – everyone agreed that this would be a lovely idea but we would need to look into the costing first

Meeting closed – Next meeting 6th November 2018 – to be held at the 'Prince of Orange' at 7pm